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Dear Member,

SCA (NSW) is concerned about the growing impact that the **Coronavirus Disease 2019 (COVID-19)** is having in NSW and we have been constantly monitoring the evolving situation. Our key focus is on the impact to our members, their employees, our customers and the impact on SCA (NSW) meetings and events.

We understand and appreciate the effect this unprecedented situation is having on many of our members due to responses to specific profession and industry impacts and direct association impacts, especially in relation to meetings and events.

Strata Meetings

We are aware of member businesses introducing precautionary policies to defer any non-essential meetings. This directly relates to strata committee and general meetings held on site or at office venues. **Based on best practice proactive advice and preventative policies, we are encouraging our members to assess meetings on a case by case basis with a risk assessment and give consideration to deferring or arranging alternative attendance methods for face to face meetings if there is a risk of contamination.** If meetings do occur, we encourage members to implement preventive measures and precautions to ensure both staff and attendees are not infected. This is a necessary precaution to reduce the risk of virus spread, particularly in circumstances where attendees at meetings may be infected or vulnerable. We also note this is a rapidly escalating issue and it may be appropriate at a time to consider deferring all face to face meetings.

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regarding the broader impact on service providers and services to strata schemes.

SCA NSW Events

Drawing directly on current advice and information provided by both Federal and State government authorities, we believe that the risk of spreading or contracting the virus is highest in residential settings and that, as long as all attendees follow strict hygiene practices, attendance at professional work-related events remains low risk subject to implementation of appropriate risk management protocols. **SCA (NSW) will therefore continue to deliver all scheduled committee meetings, education and networking events however we will continue to monitor the situation closely and update this advice if necessary.**

If you have registered to attend an SCA (NSW) event, please follow all recommended medical guidelines for preventative practices. SCA (NSW) will of course commit to implementing all recommended precautions from the World Health Organisation, Federal and State Health authorities and will encourage all attendees to follow these guidelines. These will be communicated to all attendees prior to and during meetings and events.

Now is the time to prepare your workplace for COVID-19. Simple precautions and planning can make a big difference. Action now will help protect your employees and your business.

How to stay informed:

SCA (NSW) has curated a selection of **key resources** on an [information page on the SCA \(NSW\) website](#) to assist you to navigate the evolving situation that we will continue to update and monitor as further information comes to hand.

Yours sincerely



Chris Duggan
President SCA (NSW)

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